

**VIRGINIA BOARD OF NURSING**  
**Medication Aide Task Force**  
**Child Day Care**  
**June 30, 2006**

**TIME AND PLACE:** The meeting of the medication aide task force for child day care of the Virginia Board of Nursing was called to order at 1:15 p.m. by Woody Hanes in Conference Room 3, Department of Health Professions, 6603 West Broad Street, Richmond, Virginia.

**BOARD MEMBERS PRESENT:**

Woody B. Hanes, R.N., M.S.N., F.N.P., Sub-Committee Chairperson  
Lynne M. Cooper, Medication Aide Committee Chairperson

**STAFF PRESENT:**

Howard Casway, Board Counsel  
Jay P. Douglas, RN, MSM, CSAC, Executive Director  
Caroline Juran, Deputy Executive Director, Pharmacy  
Paula B. Saxby, R.N., Ph.D., Deputy Executive Director, Education  
Sandra Whitley Ryals, Chief Deputy Director, DHP  
Elaine Yeatts, Senior Policy Analyst, DHP

**INTERESTED PARTIES PRESENT:**

Bethany Geldmaker, Ph.D., VA Dept. of Health  
Debbie Beirne, Licensing Division, VA Dept. of Social Services

**TOPICS OF DISCUSSION:**

Elaine Yeatts reviewed the law related to the Board of Nursing in consultation with the Board of Pharmacy in developing guidelines for the training of employees of child day programs in the administration of prescription drugs.

Bethany Geldmaker and Debbie Beirne presented and discussed a specific medication administration training program that they would like the Board of Nursing to consider as they develop guidelines for training programs. They also reviewed for the committee the Dept. of Social Services Standards for Licensed Child Day Centers as it relates to medication administration.

Board of Nursing current regulations for medication administration training programs (18 VAC 90-20-390), the Dept. of Social Services (DSS) curriculum plan and DSS standards will be used as resources to develop guidelines for administration of prescription drugs in child day programs. Board staff will develop draft guidelines for presentation to the Board of Nursing for its September 2006 meeting. Once the Board has adopted curriculum guidelines, then discussions can be made regarding specific training programs. The committee is recommending to the Board that a similar process be used for curriculum approval that is currently being used for other medication administration training programs. This process involves delegation from the Board of Nursing to staff assigned this responsibility.

**ADJOURNMENT:**

The meeting adjourned at 3:08 p.m.

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Paula B. Saxby, R.N., Ph.D.  
Deputy Executive Director, Education